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Occasional trading permit application form

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An Roinn Post, Fiontar agus Nuálaíochta
Department of Jobs, Enterprise and Innovation

Occasional Trading Permit Application Form

Occasional Trading Act, 1979

PLEASE READ THE NOTES OVERLEAF BEFORE COMPLETING THIS FORM

Please complete in BLOCK CAPITALS

1. Name of Applicant: _____

2. Full postal address of permanent place of business: _____

_____ Tel: _____

3. Occupation: _____

4. Company Registration Office Number (if applicable): _____

5. Address of the premises at which it is proposed to engage in occasional trading:

6. Proposed day(s) and date(s) of occasional trading: _____

7. Description of goods to be sold: _____

Optional: see note in relation to Tax Clearance Certificates, overleaf.

8. PPSN/Company's Revenue Registration number : _____

9. Tax Clearance number: _____

To the Minister for Jobs, Enterprise & Innovation

I certify that the foregoing particulars are correct and I enclose a cheque/bank draft/postal order/money order for €_____ being the fee prescribed in section 4(1) of the Act. I also enclose a valid Tax Clearance Certificate / give permission for the Department to verify my/company tax clearance status online.

For office use only

Rec'd		Amt	
Date		Type	
Conv.		R.No	

Signature _____

Date _____

NOTES

Section 4(2) of the Occasional Trading Act 1979 (The Act) provides that:

An application for an occasional trading permit shall be made not less than 30 days before the first day on which it is intended to engage in occasional trading to which the application relates.

Section 4(3) of the Act provides that:

An occasional trading permit shall contain such conditions (if any) as the Minister may determine. The Minister has determined that Occasional Trading Permits will specify the following conditions:-

Occasional trading shall not be engaged in pursuant to this permit:

- (a) later than 6.30pm on any Saturday, Sunday or Public Holiday;
- (b) after 9pm on any Monday, Tuesday, Wednesday, Thursday or Friday.

The fee for the permit is €95.23 for the first day, plus €31.74 for each additional day or part of a day, on which it is proposed to engage in occasional trading at the same venue i.e. €95.23 for one day, €126.97 for two days etc. The fee may be paid by cheque/bank draft/postal order or money order which should be crossed and made payable to the Accountant, Department of Jobs, Enterprise & Innovation. Cheques are not regarded as payment until they have been cleared.

Each application must either be accompanied by a valid Tax Clearance Certificate or the applicant may give permission for the Department to verify the applicant's tax clearance status online by providing the relevant Revenue registration number and Tax Clearance number.

A person who gives false information in relation to an application for the grant of an occasional trading permit shall be guilty of an offence.

The Occasional Trading Act 1979 is available online at:

<http://www.irishstatutebook.ie/1979/en/act/pub/0035/index.html>

or may be purchased from:

Government Publications,
52 St. Stephen's Green, Dublin 2.
(Tel: 01 - 6476834 or 1890 213434; Fax: 01
- 6476843)

Applications for occasional trading permits should be addressed to:

Occasional Trading
Competition & Consumer Policy Section
Department of Jobs, Enterprise and Innovation, Earlsfort
Centre,
Lower Hatch Street,
Dublin 2